Explanation of new MSU Per Diem Rates

Effective July 1, 2025, the Montana Legislature changed the way per diem rates are calculated. The new rates are tied to the GSA standard rate and vary by location. Incidentals are not included in the calculation.

• In State Travel: \$44.10

• Out of State Travel: \$63.00

• International: 80% of GSA M&IE for a specific City/Country. (M&IE rates can be found at aoprals.state.gov/web920/per_diem.asp?PrintView=1)

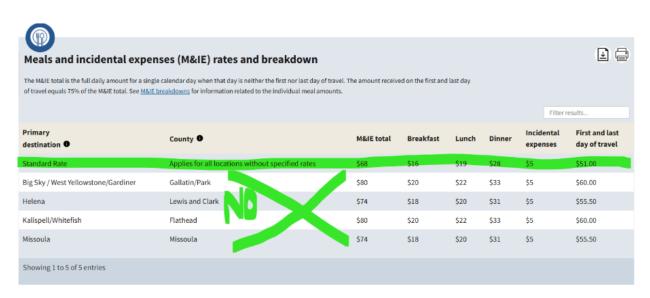
Current US GSA Standard Rate = \$68 (https://www.gsa.gov/travel/plan-book/per-diem-rates)

US Incidentals: \$5

- In State travel is 70% of the GSA Standard Rate. Does not include incidentals. (\$68 \$5 x 70% = \$44.10)
- Out of State is 100% of GSA Standard Rate. Does not include incidentals. (\$68 \$5 = \$63). US Location does not matter.
- International is 80% of the M&IE rate and varies by city/country. Berlin, Germany M&IE rate is \$140 so MSU per diem is \$112 (\$140 x 80%).

Note, there are about 300 "non-standard" locations that have higher rates, but Montana is simply using the Standard Rate.

Please contact Fiscal Shared Services (financialservices@montana.edu) or Chrome River (<u>chromeriver-help@montana.edu</u>) for additional assistance.



Foreign Per Diem Rates In U.S. Dollars DSSR 925

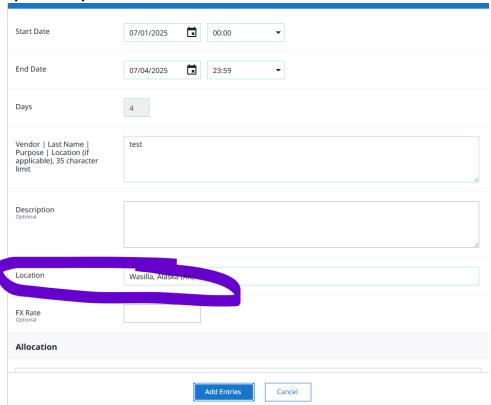
Country: GERMANY Publication Date: 07/01/2025

Previous Rates: 07/01/2025 ✔ Go

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
GERMANY	Berlin	01/01	12/31	262	140	402	N/A	06/01/2025
GERMANY	Boeblingen	01/01	12/31	242	142	384	N/A	06/01/2025
GERMANY	Bonames	01/01	12/31	249	130	379	N/A	06/01/2025
GERMANY	Bonn	01/01	12/31	229	135	364	N/A	06/01/2025

In Chrome River, users will need to enter the location of their travel in both pre-approval and expense reports. Chrome River will use this to determine the per diem rates. It is alittle slow when they type the location, so patience is key.

Expense Report



Pre-Approval

