

## Explanation of new MSU Per Diem Rates

Effective July 1, 2025, the Montana Legislature changed the way per diem rates are calculated. The new rates are tied to the GSA standard rate and vary by location. Incidentals are not included in the calculation.

- In State Travel: \$44.10
- Out of State Travel: \$63.00
- International: 80% of GSA M&IE for a specific City/Country. (M&IE rates can be found at [aoprals.state.gov/web920/per\\_diem.asp?PrintView=1](https://aoprals.state.gov/web920/per_diem.asp?PrintView=1))

Current US GSA Standard Rate = \$68 (<https://www.gsa.gov/travel/plan-book/per-diem-rates>)

US Incidentals: \$5

- In State travel is 70% of the GSA Standard Rate. Does not include incidentals. ( $\$68 - \$5 \times 70\% = \$44.10$ )
- Out of State is 100% of GSA Standard Rate. Does not include incidentals. ( $\$68 - \$5 = \$63$ ). US Location does not matter.
- International is 80% of the M&IE rate and varies by city/country. Berlin, Germany M&IE rate is \$140 so MSU per diem is \$112 ( $\$140 \times 80\%$ ).

Note, there are about 300 “non-standard” locations that have higher rates, but Montana is simply using the Standard Rate.

Please contact Fiscal Shared Services ([financialservices@montana.edu](mailto:financialservices@montana.edu)) or Chrome River ([chromeriver-help@montana.edu](mailto:chromeriver-help@montana.edu)) for additional assistance.



## Meals and incidental expenses (M&IE) rates and breakdown



The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Filter results...

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00
Big Sky / West Yellowstone/Gardiner	Gallatin/Park	\$80	\$20	\$22	\$33	\$5	\$60.00
Helena	Lewis and Clark	\$74	\$18	\$20	\$31	\$5	\$55.50
Kalispell/Whitefish	Flathead	\$80	\$20	\$22	\$33	\$5	\$60.00
Missoula	Missoula	\$74	\$18	\$20	\$31	\$5	\$55.50

Showing 1 to 5 of 5 entries

## Foreign Per Diem Rates In U.S. Dollars DSSR 925

Country: GERMANY  
Publication Date: 07/01/2025

Previous Rates: 07/01/2025 Go

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
GERMANY	Berlin	01/01	12/31	262	140	402	N/A	06/01/2025
GERMANY	Boeblingen	01/01	12/31	242	142	384	N/A	06/01/2025
GERMANY	Bonames	01/01	12/31	249	130	379	N/A	06/01/2025
GERMANY	Bonn	01/01	12/31	229	135	364	N/A	06/01/2025

In Chrome River, users will need to enter the location of their travel in both pre-approval and expense reports. Chrome River will use this to determine the per diem rates. It is a little slow when they type the location, so patience is key.

## Expense Report

Start Date	07/01/2025	00:00
End Date	07/04/2025	23:59
Days	4	
Vendor   Last Name   Purpose   Location (if applicable), 35 character limit	test	
Description Optional		
Location	Wasilla, Alaska (AK)	
FX Rate Optional		
Allocation		
<div>Add Entries</div> <div>Cancel</div>		

## Pre-Approval

Per Diem Wizard ⓘ		
Start Date	07/22/2025	00:00
End Date	06/27/2025	23:59
Days	0	
Description Optional	Add Description	
Location ⓘ	Berlin, Germany	
Type "e" for list of options		