Montana State University Office of the Provost

**Non-Tenure Track Teaching Faculty**

**Title Advancement Application**

[MUS/AFMSU Collective Bargaining Agreement: July 1, 2023 ­ June 30, 2025](https://mus.edu/hr/cba/025-CBA.pdf)

**Academic Year \_\_\_\_\_\_\_**

Note: To be considered for advancement, the employee must average 0.5 FTE or above in each year of the preceding five years. Once a promotion is granted, 150 new/additional workload units are needed to be eligible for further advancement. Skipping levels is prohibited and promotion raises are not retroactively awarded.

1) Name:

2) Date:

3) Primary Academic Unit:

4) Primary Unit’s College:

5) Current NTT Title:

|  |  |
| --- | --- |
| 6) Date of initial appointment:  |  |
| 7) Date of last advancement (if applicable):  |  |
| 8) Workload units completed at MSU since last title advancement:  |  |

9) Other departments outside of primary unit (home department) in which workload units were earned, if applicable:

10) I request my submitted materials be reviewed for advancement to the following title:

(check one box)

 Assistant Teaching Professor Assistant Clinical Professor Instructor

 Associate Teaching Professor Associate Clinical Professor Lecturer

 Teaching Professor Clinical Professor Senior Lecturer

Candidate Signature: Date: