Example practices, ideas, and metrics for advising assessment

For each of the four goals: current practices, future ideas, and metrics are examples gathered from across the university by members of the Faculty Advising Assessment Task Force. These are not necessarily widespread practices or policy. They are a starting point for discussion about each department/unit's advising assessment.

Goal 1: Provide timely and effective advising communication
Theme: Communication

current practices:
- **using NAV scheduler and campaigns**
- **post-appointment survey**
- **program leaders provide advising about program of study (faculty advisors provide advising in terms of career, leadership, research, etc.)**
- **online advising shells - within academic units**
- **Commons communications calendar and Nav Templates**

future ideas:
- **(Centralized) communications schedule plan**
- **Peer mentoring to help connect with students**

metrics:
- **pre-reg advising communications in NAV**
- **DW notes**
- **students make appt in timely fashion in NAV**
- **student handbook - states advising 1/semester, documented in DW**
- **Peer review of advising in orientation and advisor meetings**

Goal 2: Prioritize knowledgeable advising
Theme: well-informed advisors

current practices:
- **NAV training**
- **Advising Commons website**
- **Advising Commons training**
- **chair offers trainings**
- **Monthly Advisor Updates meetings**
- **GARC feedback to advisors when errors**
- **advising boot camp**
- **peer mentoring**

- **faculty meeting trainings**
- **self-assessment of advising knowledge**
- **working with college staff (advisors, staff responsible for programmatic accreditation)**

future ideas:
- **MSU advising website with webpage for updates**
- **peer shadowing**
- **Review advisor participation in training – have post training/professional development assessments to assess adv knowledge**
- **Advising "cheat sheets" with most common task instructions that only happen 1x/semester, acronyms, banner codes, etc.**
- **Modify Commons' online advisor training for faculty**
- **Increase CFE faculty advising training sessions**
- **mock virtual advising appointment**

metrics:
- **advisor training assignments in Commons modules**
- **review GARC and CERC petitions due to advising/clerical errors**
- **Student survey results**

Goal 3: Provide student-centered, individualized guidance
Theme: Individualized and holistic advising

current practices:
- **current industry needs/demands**
- **plan in DW**
- **pre-survey at orientation about academic & career plans**
- **graduation survey about job placement & salary**
- **MSU student survey biannually**
- **student-led advising meetings (with faculty support to fill in their gaps in knowledge)**
- **career exploration exercises (attend career fair)**
- **Student Survey -end of semester asking about advising experience**
- **Advising for additional or changing majors, minors, exchange programs, internships**
- **Referring students to campus/community resources**

future ideas:
- **Peer mentoring certification (NASPA)**

- **Software and/or class to help students identify passions, goals, careers**

metrics:
- **one-on-one appointments – peer review**
- **superfluous credits**
- **Review of MSU student survey (questions related to academic, personal, career goals; questions related to providing support to students)**

Goal 4: Foster self-reliance
Theme: Student empowered responsibility

current practices:
- **students must make a plan before they are given a pin**
- **create an appointment with advisor in NAV**
- **formal review meetings held 1-2 times a year with advisor**

future ideas:
- **mapping the process**
- **MSU advising website**
- **Students understand how and when to access support/resources**

metrics:
- **students registering on their priority-reg day**
- **student generates a plan in DW**
- **students logging in to DW/NAV**
- **Rate (and/or date) of drops/UW's**
- **graduation application dates**