

PCOSUW Executive Committee Meeting 03/23/2017

In attendance: Camie Bechtold, Tracy Sterling, Betsy Danforth, Becca Belou, Jyl Shaffer, Helen Melland, Ian Handley, Emily Glunk and Nika Stoop.

Improving communications

Tracy explained that we are interested in communicating with various groups on campus regarding Commission activities. This month, we talked to **Emily Glunk**, Assistant Professor and Extension Specialist, Animal & Range Sciences Dept. (MSU Extension Rep to PCOSUW). Emily described the role of an Extension Specialist as going to different communities to work with Extension Agents on the area of specialty. She suggested that Extension Agents (in all 56 counties in MT) might be a good connection for the PCOSUW because they are responsible for recruiting participants and are always thinking about diversity and equity. The Extension Annual Conference provides trainings including Safe Zone and OIE provides civil rights trainings for groups like 4-H; we could include a session on PCOSUW if the conference organizers were interested. She wondered if we could travel to different areas to talk to the Extension Agents about PCOSUW or maybe use a Webex to talk with them about our mission. She suggested also that Extension Department Heads could be a communication avenue as well. Jyl Shaffer said that her office is going to be doing some traveling to Extension sites and might be able to bring information with her as well. It was suggested to invited Cody Stone, Associate Director, Extension to the next full PCOSUW meeting.

Minutes from February meeting – posted at website by Deb after Exec committee given opportunity to review via email.

Sub-committee Reports

Communications - Need to identify a replacement to lead this sub-committee. Tracy to ask Yvonne Rudman. NOTE since meeting: Yvonne has agreed and will come to our next meeting!!

Recognition – Betsy Danforth – Two student awardees were chosen out of 8 applications (11 nominations). The awards will be presented at the day of student awards April 20th; Camie will present the award to the students because President Cruzado is out of town (normally President Cruzado gives the award to each student at this event). The awardees were Francis Ambrose (Biological Sciences) and Annie Venters (Community Health).

Chair Search – Camie Bechtold arranged a meeting with President Cruzado (with Camie, Becca, Helen, Tracy) to discuss nominees (will meet April 3, 10 am) – need a chair-elect in place prior to May Full commission meeting.

Assessment – Becca Belou – The Department Self Studies have all been sent out to the department heads. They are due April 14th.

Policy – Jyl Shaffer – Jyl mentioned that her office is working on unifying the exception policies for Common Hour Exams brought forward by ASMSU leadership, Camie and Jessi.

The policy portal is not currently working:

<http://www.montana.edu/president/universitywomen/policy.html>. Nika reached out to Deb Redburn and she has put in a ticket to see if it can be fixed. The emails should be going to Jyl Shaffer.

Nominations – Camper – Will work on later for fall membership change-up, where needed.

Events

1. The PCOSUW co-sponsored the following event:

LGBTQ inclusion in the classroom: How to create a safe environment for students and discussions in your classes – Ariel Donohue, Thursday, March 23, 2017, SUB 235

2. **Planning the Encore Pay Equity Event** – Tuesday, April 18th, 3:00pm – 4:30pm, Procrastinator Theater in the SUB. Nika confirmed with the presenters and created a Webex link (<https://montana.webex.com/montana-en/j.php?MTID=m7413fb6e7158c762ad7930dcbc205685>) to be able to stream the event as well as record it for viewing at a later time. Camie will ask Communications to update the invite and send it out to the PCOSUW membership and department heads/unit directors, and ask them to share with their groups.
3. **Plan Full Commission meeting – target May** – Note since this meeting: Camie worked with President’s office and it will be on May 9, 2-3:30pm, in president’s conference room. Tracy to post on calendars.

Possible agenda items:

- annual report prep (it was recommended we focus on needs/recommendations)
- Sub-committee reports – Camie will look to see what the procedure was last year.
- ADVANCE 5-year Summary
- Diversity Summit Report: What are the priorities for next year for university women? How can PCOSUW be involved? Tracy to contact Rusty and Eric to see when PCOSUW will be given the opportunity to review initiatives. NOTE since this meeting: Diversity and Inclusion Planning Charrette slated for April 12, 8am-5pm – in SUB Ballroom C; stop by and bring your ideas.

Other Business

ADVANCE Update – Ian Handley – Discussion was around the possibility of a position in the Provost’s Office that focused on Diversity and Inclusion (i.e. Chief Diversity Officer). While the idea is an interesting one, the question is how did it fit with the Diversity Strategic Plan and whether the PCOSUW would see this as a valuable position.

Announcements

None.

Thanks to all for attending. Next meeting in April 27, 3-4:30pm