UNIVERSITY GRADUATE COUNCIL
MINUTES

Wednesday, February 14, 2018   11-12:30pm   Library CR1

Council in Attendance:

James Becker (Health & Human Development)	Ahmed Al-Kaisy (Engineering)
Christopher Livingston (Architecture)	Dennis Aig (Arts)
Robert Rydell (Letters)	Jean Shreffler-Grant (Nursing)
Marc Giullian (Business)	Kathryn Bills (Student Representative)
Fabian Menalled (Agriculture)	
Karlene Hoo (The Graduate School)	
Tena Versland (Education)	

Also in Attendance:
Lauren Cerretti (Graduate School)
Amanda Brown (Graduate School)
Rachel Anderson (Office of the Provost)
Kirk Branch (English)
David Carlisle (International Programs)

Absent:
John Borkowski (Sciences)
Michael Babcock (Faculty Senate)

Meeting started at 11:05am

Jan 31, 2018 minutes
- Livingston moves, Menalled second, unanimous approval

Announcements
- **Update: Faculty Senate (Babcock/Richards)**
  - Absent, no update
- **Dr. Rachel Anderson, Interim Assistant Provost of Assessment & Curriculum Management, Assessment Rubrics**
  - Resource documents emailed to UGC; both documents will be posted on Provost's website as a resource for departments that need help developing their program assessment plan
  - To be seen as a starting point; goal is to eventually be an online form
  - Assessment criteria should be meaningful to the department and program
  - Part of accreditation process ("continued quality improvement")

Old Business
- **Department Handbooks (Al-Kaisy)**
  - At next meeting Chair Borkowski will likely have template to share with Council
- **PHD CHME Proposal (Livingston)**

- o UGC questions were sent to Chemical Engineering; responses from Chemical Engineering were sent out to Council prior to today's meeting
- o Livingston calls for final comments before asking for vote
  - No comments from Council
- o Livingston moves to send proposal on to Faculty Senate, Aig second, unanimous approval
- **2018-2019 PhD Enhancement Awards (Hoo)**
  - o Received 12 proposals. Total request: 24 GTA lines
  - o Discussion of scoring/proposals ensues
  - o Suggested revisions to the scoring criteria

New Business
- **Master of Arts in English Education (MAEE) proposal (Kirk Branch, English Department Head)**
  - o Proposal sent to Council with agenda
  - o English made revisions to proposal but are not in CiM yet; Livingston will "rollback" proposal to English so changes can be made
  - o Q: How did changes come about?
    - English met with Education Department Head to address concerns raised by Education regarding potentially "duplicative" elements of the MAEE program
  - o Q: What is role of English Department vs role of Education department? How does it work structurally?
    - In English department there are two English Education faculty that primarily run the undergraduate program and work with Education department
    - Education courses are available as electives
    - Model is somewhat similar to the Math Education program in Math Sciences
    - Department of Education does not play an administrative or advising role
  - o Q: Resources?
    - Provost has committed to a third faculty tenure track hire in English Education if proposal approved
  - o Q: What concerns did Department of Education raise?
    - Dr. Branch declines to speak for them; conversations regarding the role of Department of Education are ongoing
  - o Livingston asks Council to send their comments/questions to him by Feb 20
- **Master of Science in Data Science (MADS-MS) proposal (Livingston)**
  - o Proposal sent out to Council with agenda
  - o Joint proposal from Mathematical Sciences and Gianforte School of Computing
  - o Engineering is supportive of proposal as they see the need in their discipline for experts in data
  - o Q: Will degree program be administered by Math or School of Computing?
    - Not clear in the documentation
    - May cause problems in consistency, course offerings, advising, and so forth
  - o Q: Is there a benefit to have more or fewer master's programs?
    - Eventually there will be a master's level program review similar to the doctoral program review that is occurring
  - o Q: Would interdisciplinary MS program (like the interdisciplinary PhD) solve this issue?
    - Maybe, but doesn't yet exist

- o Interdisciplinary programs are the new norm, but careful consideration should be given to how the program is formed
  - o Concern raised that "data science" might be buzzword without longevity
  - o Review and send comments to Livingston by Feb 20

Adjourned at 12:27 pm

<u>Next scheduled meeting</u> –February 28, 2018 at 11 am