

**UNIVERSITY GRADUATE COUNCIL
MINUTES**

Thursday, September 29, 2016

2:00 – 3:00 p.m.

Sherrick 114

Council in Attendance:

Ahmed Al-Kaisy (Engineering)

Jean Shreffler-Grant (Nursing)

Mary Miles (Health & Human Development)

Christopher Livingston (Architecture)

Fabian Menalled (Agriculture)

Franke Wilmer (Faculty Senate)

Tim LeCain (Letters)

Karlene Hoo (The Graduate School)

Marc Giullian (Business)

Tena Versland (Education)

Also in Attendance:

Amanda Brown (The Graduate School)

Lauren Cerretti (The Graduate School)

Kristin Smith (Student Representative)

Absent:

Joan Broderick (Sciences)

Meeting started at 2:02 pm

Sept 15, 2016 minutes

- Livingston notes Architecture recruiting practices are missing from the minutes.
- With amendment from Architecture, Chair Al-Kaisy calls for approval
- **Livingston moves, LeCain second, unanimous approval**

Announcements

- **Update from Faculty Senate (Wilmer)**
 - Will meet with Dean Hoo (Sept 30) to discuss withdrawing graduation application policy
 - FS approved four new graduate-level courses
 - At September Board of Regents meeting, the Board approved an Associate of Nursing to Bachelor of Nursing online program at MSU-Billings

Old Business

- **Revised Program of Study & Committee Form**
 - Form used for student to plan degree program and form graduate committee
 - If not submitted on time, a registration hold is applied to the student's account
 - Added "exam/defense projected timeline" area
 - Reordered some of the coursework boxes based on feedback from Livingston
 - How is deadline communicated to departments/students?
 - DPC runs report and shares results (students whose programs are due) with graduate admins and GCs

- The GS Scholar's Corner e-newsletter is sent to students to communicate deadlines (and items of interest) each term
 - What is the connection between program and DegreeWorks?
 - Each program of study is individually scribed into DegreeWorks by GS staff
 - Suggestion: change "projected schedule" to "estimated schedule"
 - Form seems more contractual than initial impression; filing another form to amend the program seems difficult for smaller departments, where course offerings may change often
 - Form is a planning strategy for the student to make progress towards degree
 - **Miles moves to approve with language change to "estimated schedule", Giullian second, unanimous pass**
- **IIP proposal update (Hoo)**
 - Deans Council revisions were sent to UGC via email
 - IIP is meant to allow students to have an interdisciplinary experience with at least two or more departments
 - Discussion
 - "Home" department of student is concern
 - Q: Can student have their home dept be one that does not offer a PhD?
 - Does the benefit of allowing faculty in departments that don't offer PhDs to participate overrule the challenges of finding a home?
 - Option: give 1/3 credit to each
 - Option: student follows the chair and thus the chair's department (and support)
 - Option: if there is a chair and co-chair, could split credit? What does this mean?
 - "Counting" students is currently done through the Banner system, which does not allow for a student to be listed as having more than one department
 - Q: Who should receive credit for the student, given three departments are involved?
 - Need there be an official policy, or can departments figure it out as it emerges?
 - Q: How do you envision the participating departments providing support for the student (GTA lines, tuition waivers, and so forth)?
 - If the Workload task force completes a workload equation in the future, the issue of credit for the faculty may be better articulated
 - Dean Hoo will email three questions to Council

Committee Reports

- **Policy and Procedures Committee**
- **Curriculum Committee**
 - Review of curriculum committee process when new courses are recommended in CIM, work flow to Faculty Senate and Dean.
- **Governance Committee**

Adjourned at 3:01pm

Next scheduled meeting – Oct 13, 2016