



Office of Financial Aid Services

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Faculty & Staff Tuition Waiver Request

Name: _____ MSU ID: _____

Department: _____ Phone number: _____

E-mail: _____ Semester: _____ Year: 20_____

Form with two rows for Faculty and Staff selection

Form with two rows for FTE and Credits selection

- Resident tuition may be waived... BOR Policy 940.13
Employees who utilize this tuition waiver...
Tuition waivers are granted for the first 6 credits of residential tuition only.
Completed forms must be returned by the 15th class day...
Retroactive Tuition Waivers will not be honored.
The employing department must be an entity of any unit of Montana State University...
A separate form must be completed for each semester...

Two signatures plus the student signature are required

Student's Signature

Date

Supervisor's Signature

Date

Director/Dean Signature

Date

Human Resources Signature (see below)

Date

*HR signature is only needed if faculty/staff member is employed by a MUS campus other than MSU Bozeman.