

FACULTY SENATE  
FEBRUARY 6, 2013  
346 LEON JOHNSON  
4:10 PM – 5:00 PM  
MONTANA STATE UNIVERSITY-BOZEMAN, MONTANA  
Minutes

**Members Present:** Bennett (English), Cantalupo (Ag Ext), Codd (MIE), Durham (COB), Engel (LRES), Franklin (Micro), Frick (Ag Ed), Gerlach (BCE), Greenwood (Math), Herbeck (Ed), Hostetler (GCP), Kaiser (ECE), Larson (M&IE), Letiecq (HHD), Lynch (Psych), Martin (Mod Lang), Mokwa (CE), Moreaux (ARS), Newhouse (Art), Neumeier (Physics), O'Neill (Arch), Ricciardelli (Film & Photo), Rossmann (Library), Swinford (Soc/Anthro), Suright for Schachman (Nursing), Wiedenheft (IMID)

**Others Present:** Martha Potvin, Dave Roberts, Tracy Sterling, Steve Juroszek

Chair Neumeier called the meeting to order at 4:10 pm, and a quorum was present. He would like next week's meeting for regular business; the following week, the meeting will be closed.

Draft Academic Items for Consideration Posted on FS Website – Chair Neumeier

- Financial Engineering – new undergraduate major and minor
- ANSC 424/BIOM 401 - Host-Associated Microbial Systems
- HSTR 436 - Armed Conflict in Modern Latin America
- Changes to Bachelor of Arts in Environmental Design Curriculum (School of Architecture)
- ARCH 431 - Sustainability in Architecture
- ARCH 452 - Research Methods in Architecture

Continuation of Discussion of How to Strengthen Faculty Senate - Chair Neumeier

- The document crafted by Chair Neumeier and Chair-elect Mokwa was entitled, "*Expectations of Faculty Senators*," intended to empower senators (and alternates) to become more involved in senate, was presented and is as follows:
  - Be certain that each faculty senate meeting has a representative from your department present (either yourself, or your department's alternate).
  - Review agenda and associated documents in preparation for each faculty senate meeting, notify faculty in your department about items on agenda that might be of importance to them.
  - Have your department reserve, at each faculty meeting, a few minutes for you to: (a) update faculty in your department on senate activities and (b) allow faculty to share concerns with you that should be brought before the senate (or encourage them to email concerns to you or faculty senate leadership).
  - Periodically speak with your department head to learn his or her concerns that should be brought before the senate.
  - Meet once per month with your college's dean and other senators from your college to collectively speak about issues that should be brought before the senate. (John or Bob must present to dean's council)
- Discussion Points on How to Strengthen Senate:
  - Some departments do not have alternates. Re-educate faculty what the senate is and what it does.
  - The chair, chair-elect of senate might go to respective departmental meetings to entice membership.
  - Membership might be burdensome to smaller departments.
  - Re-examine senate meeting frequency, duration and criteria for a constituency. Additionally, more FS issues might be addressed via email.
  - Closed meetings might be held once a month, dedicated to faculty concerns. If discussion topics aren't confidential, senators may share them with their constituents.
  - Invite administrators to attend and share progress they have made on faculty requests, and vice versa.
    - Provost Potvin stated that faculty should take ownership of requests being made of administration, to help realize them.
  - Provost Potvin suggested senators participate in achievement gap discussions and provide input as part of their mission.
  - Faculty would like more representation on councils, e.g., search committee for student success dean.
    - Most committee membership is generated from senate. More faculty committee members might be recruited from departments.
  - Communications between faculty and admin needs improvement.
  - Define clear goals for senate to be proactive. Facilitators and strategists are available to help in that endeavor.

As there was no further business, the meeting adjourned at 5:03 pm.

*Signature,*  
*John Neumeier, Chair*

*Signature*  
*Robert Mokwa, Chair-elect*

*Minutes were transcribed by Gale R. Gough, Administrative Associate, Faculty Senate.*