

CERTIFICATE
ESTABLISHING THE PROPOSED PLAN OF GOVERNMENT
FOR THE TOWN OF REXFORD

If chosen by the voters the government of the town of Rexford shall be organized under the following provisions of section 47A-3-207: revised Codes of Montana, 1947

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|---------|---------|--------------|
| (1) | (6) | (6) (j) |
| (2) | (6) (a) | (6) (k) |
| (3) (a) | (6) (b) | (6) (l) |
| (3) (b) | (6) (c) | (7) |
| (3) (c) | (6) (d) | (8) |
| (3) (d) | (6) (e) | (9) (a) (i) |
| (3) (e) | (6) (f) | (9) (b) (ii) |
| (4) | (6) (g) | (10) |
| (5) | (6) (h) | (11) (b) |
| | (6) (i) | |

47A-3-207 TOWN MEETING form

(1) The town meeting form consists of the qualified electors of the town (known as a town meeting), an elected chairman, who shall be qualified elector, and an elected town meeting moderator. This form may be retained even though the population increases to more than 2,000.

(2) All legislative powers of the town shall vest in the town meeting. The town meeting may enact rules, resolutions and ordinances.

(3) (a) Towns adopting this form shall convene an annual town meeting on the first Tuesday in March. Special town meetings may be called by the chairman or upon petition of ten percent (10%) of the qualified electors of the town, but in no case by less than ten (10) qualified electors.

(b) All qualified electors of the town may attend the town meeting, take part in the discussion and vote on all matters coming before the town meeting. Others may attend but shall not vote nor take part in the discussion, except by a majority vote of the town meeting.

(c) A quorum shall consist of at least ten percent (10%) of the qualified electors of the town but a higher quorum requirement may be established by a majority vote of the town meeting.

(d) The election of town officials shall be non-partisan and shall be by a plurality of these qualified electors present and voting. All other voting in the town meeting shall be by a simple majority of those electors present and voting.

(e) Election of officials shall be by secret ballot. Other voting shall be done by secret ballot upon request of at least five members of the town meeting.

(4) An agenda of the town meeting and a list of all elective and appointive offices to be filled shall be prepared by the town chairman who shall post notice at least two (2) weeks prior to the convening of all annual and special town meetings. Upon written petition of at least ten per cent (10%) of the qualified electors of the town but not less than ten (10) qualified electors, the town chairman shall insert a particular item or items in the agenda for the next annual or special town meeting. The town meeting agenda may include an item entitled "other business" under which any matter may be considered by the town meeting except those matters dealing with finance or taxation.

(5) The town meeting shall elect a town chairman for a term of not less than one (1) or more than two (2) years. An unexpired term of a town chairman shall be filled at the next annual or special meeting.

(6) The town chairman shall be the chief executive officer of the town and he shall:

- (a) enforce laws, ordinances, and resolutions;
- (b) perform duties required of him by law, ordinance, or resolution;
- (c) administer the affairs of the town;
- (d) prepare the town meeting agenda;
- (e) attend all annual and special town meetings;

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- (f) recommend measures to the town;
 - (g) report to the town meeting on the affairs and financial condition of the town;
 - (h) execute bonds, contracts, and written obligations of the town, subject to the approval of the town;
 - (i) appoint, with the consent of the town meeting, members of all boards and appoint and remove all employees of the town;
 - (j) prepare the budget and present it to the town meeting for adoption;
 - (k) exercise control and supervision of the administration of all departments and boards;
 - (l) carry out policies established by the town meeting;
- (7) Compensation of the town chairman shall be established by ordinance but shall not be reduced during the current term of the town chairman;
- (8) Permanent committees to advise the town chairman and/or the town meeting may be established and dissolved by ordinance. The town chairman may establish temporary committees to advise him.
- (9) The plan of government submitted to the qualified elector shall further define the structural characteristics of the form by including the items listed below
- (a) (i) The town meeting shall elect a town moderator for a term of one (1) year who shall be the presiding officer of all annual and special town meetings but who shall have no other governmental powers.
 - (b) (ii) The town chairman may appoint an administrative assistant to assist him in the supervision and operation of the affairs of the town. The administrative assistant shall be answerable solely to the town chairman and the town chairman may delegate powers to the administrative assistant at his discretion.
- (10) The first agenda of the town meeting following the adoption of this form shall be established by the local study commission. At that meeting the chairman of the local study commission shall preside over the election of the presiding officer of the town after which the presiding officer of the town shall preside. The first town meeting will be held May 2, 1977 as prescribed by law. After that the annual meeting will be in March as formerly noted.
- (11) The plan of government submitted to the qualified electors shall have self-government powers.

We, the Study Commission of the town of Rexford do hereby certify that this is the Proposed Plan of government as established by Section 47A-3-207: Revised Codes of Montana, 1947

In testimony whereof, we set our hands.

Done at Rexford this 1st day of August

Local Government Study Commissioners

Shirley M. O'Brien
W. M. L. Jacobs
Monte A. Gardner