

**JOB OPENING: WORK STUDY STUDENTS FOR MONTANA FISH, WILDLIFE AND PARKS****DUTIES**

Office Work Study:

- Sell licenses to customers and provide current information
- Answer phones
- Fill regulations and straighten lobby
- File as needed
- Assist with FAS fee processing
- Assist with tagging of furbearers, lions, and bears.
- Aquatic Invasive Species boat inspections

Wildlife Health Lab Work Study:

- General laboratory cleaning
- Constructing wildlife capture sampling kits
- Taking biological samples to the diagnostic lab
- Shipping samples as needed via FedEx
- Taking wildlife carcasses to the landfill
- Taking wildlife carcasses for incineration
- Basic data entry
- Inventory of supplies
- Stocking laboratory supplies
- Processing hunter harvest kits sent to lab-spinning blood, pouring off serum storing, and organizing genetic samples and teeth samples
- Archiving serum
- Some purchasing as necessary
- Vehicle Maintenance-checking fluid levels, taking for oil changes, cleaning out interior, refueling etc.

QUALIFICATIONS

- **MUST be work-study qualified**
- A Fish & Wildlife student or closely related major is preferred.
- Experience with hunting, animal handling, and telemetry preferred, but training will be offered.
- Student must be trustworthy and reliable, and capable of working in a group or by themselves.
- Good communication skills are important, as student will be representing the department while working with landowners and sportsmen.

FOR MORE INFORMATION AND TO APPLY

Please going into the front office and obtain an application from Margaret Morelli at the address below.
Office hours are Monday-Friday 8am - 5pm

1400 S 19th Ave, Bozeman, MT 59718